



Internal Monitoring Report

September 26, 2023

Policy Title: **Dealings with Members of the Community of Poudre School District**

Policy Type: Executive Limitation

Policy No.: EL 2.9

Period Monitored: July 2022 – August 2023

This report monitors the Board of Education's Executive Limitations Policy.

*The Superintendent shall not fail to actively engage with the community members of
community members
of the District will neither violate the highest standards of transparency nor impede the
s of the community.*

This report is presented in accordance with the Board's monitoring schedule. I certify

September 26, 2023

Superintendent of Schools





The following summaries are intended to highlight specific efforts by the Superintendent and District to seek community input and engage in conversations with the students, staff, and community members they serve.

In general, the District's engagement process includes:

- Forming committees with representatives from stakeholder groups (parents, district and school staff, community, and students, when appropriate) to gather input through a variety of means, research options, and make recommendations to the Superintendent's Cabinet and/or Board of Education.
- Information and updates are shared about the process (platforms may include but aren't limited to the PSD website, social media, traditional media, school and district newsletters, staff and parent email and e-newsletters, and virtual/in-person meetings with principals, administrators, community members and staff).
- Public input opportunities are created and promoted to gather feedback to inform decision-making.
- Decisions are shared with stakeholders, utilizing a variety of the communication platforms named above.

Empowering student voice through Student Advisory Council

Established by the Board of Education, in partnership with the Superintendent, during the 2021-22 school year, the Student Advisory Council serves to create opportunities for PSD students to communicate directly with the Board of Education about their experiences in school and their ideas for how to improve those. During the 2022-23 school year, the Student Advisory Council provided the Board, Superintendent and District staff with feedback about their access to PSD mental health and wellness resources and the development of class syllabi, among other topics. This group will continue meeting in the 2023-24 school year and is led by directors from the Board of Education.

State of Our Youth event and ongoing partnerships



In January 2023, the Superintendent and his staff convened the State of Our Youth event at the Fort Collins Museum of Discovery. Attendees, representing dozens of local and state community partners, businesses and organizations, engaged in thoughtful conversations about how we can come together to support our students to provide what they are asking for related to mental health and belonging. Between winter and summer 2023, the State of Our Youth planning team, the Superintendent and his staff continued to meet and to further the work that began at the convening around increasing access to mental health providers and destigmatizing accessing these services, improving awareness of the mental health resources available in our community, providing training in self-regulation and coping skills, and providing more spaces of belonging for our youth. This work remains a district priority and will continue in the 2023-24 school year.

2022-23 Board-Community Engagement Sessions

During the summer of 2022, PSD hosted two community engagement sessions on June 13, 2022, and Aug. 4, 2022, at which attendees were asked to reflect upon what transparency looks like and share ideas about how PSD could improve in this space. Based on thoughts shared by attendees, the district made such changes as but not limited to making information publicly available about School Clubs and Organizations on the PSD website (<https://www.psdschools.org/programs-services/school-clubs>) and re-organizing information and resources on the website to make it easier for users to find.

On Feb. 1, March 2 and April 13, 2023, the Poudre School District Board of Education and Superintendent Brian Kingsley hosted community engagement events. Each (n)-6(g)14(a)-6(g)-62



In each session, attendees learned about the “why” behind the district’s priorities of Literacy, Mental Health and Belonging, and Graduation with Options, and had an opportunity to give feedback on the draft strategic plan framework. Input was synthesized and shared with PSD staff working to develop the plan.

A draft version of the Strategic Plan framework was also sent to staff, secondary students and parents/guardians with a request to provide input; there were 2,279 respondents on the survey sent to staff, community members and parents/guardians and 7,612 responses on the survey sent to secondary students. Staff also continue to evaluate past surveys (i.e. Healthy Kids Colorado and the PSD Connections surveys) and use those data sets to inform development of the Strategic Plan.

Principals and Administrators

The Superintendent and Assistant Superintendents met with principals and administrators throughout the 2022-2023 school year to discuss emerging issues and long-term plans regarding expectations, leadership, district-level decisions and the direction of the district. The Superintendent also addressed administrators at the two leadership retreats; had dialogue with principals at some of their monthly levels meetings; and held frequent Cabinet meetings throughout the year. The Superintendent also received regular updates from the administrators who reported directly to him.

Schools

The Superintendent visited all PSD schools – some of them multiple times – during the school year to see the learning process first-hand and to talk with students and staff. Starting in



Board of Education

The Superintendent communicated frequently with Board of Education members to support their roles as a representative of members of the community through personal phone calls, email updates, electronic meeting agendas, as well as through work sessions, business meetings, special meetings, and retreats. Weekly updates were sent to the Board to provide information related to district operations and issues of interest so directors could be as prepared as possible for interactions with the community.

The Superintendent encouraged PSD staff to share Board member contact information with members of the public when asked. The Superintendent met with Board leadership several times each month to plan Board business and work session meetings. The Superintendent also met with Board members routinely during the school year.

Education, community, local, state, and national activities

In order to listen to and learn from stakeholders and gain strategic direction and best practices for the district, the Superintendent was a member of and/or participated in a leadership role in local and national organizations such as the Colorado Association of School Boards (CASB), PSD/City of Fort Collins/Larimer County Liaison Committee, the Denver Area School Superintendent's Council (DASSC), and Colorado Association of School Executives, among others.

Broader community and media

The Superintendent and his staff utilized the PSD website, PSD social media platforms, email and phone calls/robocalls, and worked with the news media to convey information to staff, families and the broader community.

Responsiveness to community requests

The Superintendent modeled accessibility and honest, open communication. His staff worked diligently to respond to media requests and met with reporters from local media outlets during the 2022-23 school year. In addition, the Superintendent and his staff responded to and/or appropriately routed emails, phone calls and general correspondence from the public, staff, and students with the intent of providing strong



customer service. Although quality customer service was provided, there are opportunities to continually improve within this space.

Due to the evidence provided, the District meets the expectations described in Executive Limitation 2.9.