

Internal Monitoring
Report August 8, 2023

Policy Title: Emergency Superintendent and Executive Succession
Policy Type: Executive Limitation
Policy No.: EL 2.5
Period Monitored:

The Superintendent shall not fail to protect the District from loss of its Superintendent or other key staff.

Among other things, the Superintendent shall not:

- 1. Have fewer than two other administrators who are sufficiently familiar with Board and Superintendent issues and processes, including all Board policies, to enable any one of them to take over with reasonable proficiency as interim superintendent.*
- 2. For each key executive, fail to have others familiar with the issues and processes of that executive.*

This report is presented in accordance with the Board's monitoring schedule. I

the chief of staff and assistant superintendents to serve in a role as an emergency superintendent.

In addition to attendance at all Board meetings, including executive sessions when appropriate, the chief of staff and the assistant superintendents engage in teamwork, professional development and discussion of issues that impact Board work. The superintendent conducts regular meetings with the chief of staff, so they are acquainted with district issues and concerns.

Based on this evidence the district has met the expectation to ensure appropriate emergency succession for the superintendent for the 2022-2023 school year and the plan for the 2023-2024 school year.

Policy Wording:

Among other things, the Superintendent shall not:

- 2. For each key executive, fail to have others familiar with the issues and processes of that executive.*

Interpretation:

The district interprets this limitation to mean that each key executive, which includes direct reports of the superintendent, will ensure that members of their respective departments have a working knowledge of the key roles and responsibilities of that

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