



MEMORANDUM

To: Brett Larsen
Poudre School District

Date: April 17, 2023

Room Index Capacity

This number serves as a systemic and uniformly determined reference point for capacity
at

75 percent at a middle school

85 percent at a high school

80 percent at K-12 and 6-12 schools

As buildings approach their National Standard Capacity number, district staff should be reviewing school attendance boundary configurations, district program placement, modular classroom availability, and school of choice statistics. Appropriate recommendations for changes will be made by the supervising assistant superintendent.

Education with a room sub-type of "Flex" and a lunch space attribute of "Eating Space" (unless it is a gym/eating space) **or** a room sub-type of IS, Greenhouse, Office, Conference, Work Room **or** any Education room under 700 square feet

This left 84 total rooms district-wide where the current designation for capacity was "No" or blank and which FLO proposed be included in the maximum short-term capacity for their respective schools. Each of the below proposals were for rooms that are greater than 700 square feet. The District agreed that each of these rooms should be included in the maximum short-term capacity.

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10. **Student Based Budgeting (SBB) Allocations.** Schools obtain their budget for both staffing and operational expenditures based on the pupil count and the factors associated with the type of pupils that attend a school. Schools with the exact same student count will not receive the same funding because student demographics will never match exactly. On top of SBB, schools that qualify for Title funds receive additional funding to support students with higher needs. One can assume that a school with Title funding support is more solvent at a lower student count than a school without a Title designation. There is a school size index that provides additional funding for smaller schools.
11. **Room Types.** Room types are treated differently based on grade level. An earlier example that elementary schools only count their homeroom classes in determining school capacity is an example of this - encore/elective classes in spaces like gyms, media centers, art and music rooms, and computer labs are not a part of this calculation. At the secondary level, classes are regularly scheduled into encore/elective classrooms in the same way they are scheduled in core

Attachment 2: Final School Capacity Table